



Board of Trustees Meeting

Wednesday February 19, 2025 , 6:00pm - 7:00pm (Virtual meeting by Google Meet)

Board Members in Attendance

- ❖ Marcia Brooks
- ❖ Bob Chapman
- ❖ Bryan Gilmer
- ❖ Tauchiana Williams
- ❖ Vicky Patton
- ❖ Joe Fitzsimmons
- ❖ A quorum was established

Others Present

- ❖ John Heffernan
- ❖ Arlie Harris
- ❖ Joy Porter
- ❖ Jenny Ngo

Not Present

- ❖ Chanel Carrell

Meeting called to order at 6:03pm

Agenda

Last meeting follow-up

Consent Agenda

- ❖ Vicky Patton moved to approve the January Minutes, with Joe Fitzsimons seconding the motion. The motion was unanimously approved by all present.
- ❖ Vicky Patton moved to approve the YTD Budget, with Bob Chapman seconding the motion. The motion was unanimously approved by all present.
- ❖ Marcia Brooks moved to approve the 2025-2026 budget, with Bryan Gilmer seconding the motion. The motion was unanimously approved by all present.

Updates

- ❖ **ED Update**
 - [Executive Director Presentation](#)
- ❖ **Foundation ED Update**
 - Annual Sunshine Fund
 - Current Total: \$187,000
 - Stretch Goal: \$250,000
 - February Match Appeal: \$70,000 North Street Campus Improvements
 - Funding Priorities
 - Innovation Grants

- All Children Thrive Teacher Leaders
- Grade Level Leaders
- Guest educators
- Enhanced Facilities
- New Donor Cultivation
 - Corporate/Business Matches
 - Corporate/Business Sponsors
 - Grade Level Champions
 - House Parties
 - Identify & Engage more
 - Grandparents/friends
- Next Steps
 - Move Annual Fund Operations from Foundation to School
 - Establish cooperative collaboration between Foundation & School
- Duke Health funds our new Social Emotional learning Hub in the Upper School (\$20,000)
- Oak Foundation supports our new Teaching and Learning Center in the Upper school (\$50,000)
- Covington Foundation funds restores the windows on the Upper School's northwest corner (\$10,000)
- CPSC Building Fund in its first phase to raise \$250,000 for the Upper school's renovations
 - Beginning pledges close to \$50,000
- ❖ Marcia Brooks moved to motion to go into closed session, with Bob Chapman seconding the motion. The motion was unanimously approved by all present.
- ❖ Closed session occurred.
- ❖ Meeting is adjourned.

New Business

- ❖ No new business.

Notes

- ❖ No additional notes

Action Items

- ❖ None

Next Meeting Agenda Items

- ❖ Next board meeting will be March 19, 2025 at 6:00pm via GoogleMeet webinar.