



Board of Trustees Meeting

Wednesday March 20, 2024 , 6:00pm - 7:00pm (Virtual meeting by GoogleMeet Webinar)

Board Members in Attendance

- ❖ Marcia Brooks
- ❖ Bryan Gilmer
- ❖ Joe Fitzsimons
- ❖ Bob Chapman
- ❖ Vicky Patton
- ❖ Chanel Carrell
- ❖ A quorum was established

Others Present

Arlie Harris
Jenny Ngo
John Heffernan
Joy Porter

Not Present

Meeting called to order at 6:03 PM.

Agenda

Last meeting follow-up

Consent Agenda

- ❖ Motion to approve YTD budget and February Minutes.
 - Motion is seconded and approved.

New Business

❖ ED Update

- Since February Board Meeting, CPSC has:
 - Completed basketball season, hosted our Spring Strings Concert in Durham Central Park, hosted our Annual Lottery for the '24-'25 school year, hosted many project shares, closed the application for Middle School Director and will interview 5 candidates in the first week of April, continued planning for the North Street Campus move
- Plans for next year ('24-'25)
 - Technology plan for the next 3 years- reducing costs and planning for building shifts
 - Reducing contracts and reallocating funds to expand programing (Spanish, Social Work, etc.)
 - Posting positions - Hiring/vacancies this week
 - Completing the overall '24-'25 school schedule this week and next
 - K-8 screenings and class lists finished by end of April
 - Policy updates for Employee Handbook and Staff and Family Handbook and EEvents Calendar to governance in April
 - PD plan for next year and Structure for TLC future years (finish in April)
- Quarter 4, we will host:
 - Final Parent Teacher Organization meeting
 - A few mor school tours for families who were offered a spot (new)
 - K-8 Screenings (new)
 - New Family Welcomes and Moving up Night for rising 5th graders
 - All school Reads
 - African Diaspora Celebration
 - Our Annual Strawberry Festival
 - 8th grade Graduation and Formal
- Virtual school tour for the Diverse Charter Schools Coalition

- DCSC is an organization we are a part of that supports diverse public charter schools through research, advocacy, and outreach. All of the schools across the country that are part of this network have racially, culturally, and socioeconomically diverse communities
- Tour led by Arlie, Raenel, Charlie, and Lucia with some involvement of a fw teachers and will highlight CPSC’s Child-centered Project based approach to education
- More news in the Program Excellence Committee meeting and in April’s Board meeting.
- What happens next?
 - Will hire the Middle School Director and any open positions (1 gen ed, 1 EC, 1 TA
 - April Governance: Review/edit Employee Handbook, Staff & Family Handbook for April Board Meeting
 - Publish the Pre-service day calendar
 - Offer Employee Agreements/Contracts along with Handbook for signature
- Fire marshall checked the cages!
 - “It’s the best the place has looked in a long time”
- ❖ **Foundation ED Update**
 - View John’s materials and resources:
 - [CPSC Foundation Presentation](#)
 - [CPSC Foundation Advancement and Development Metrics](#)
 - The Foundation is proposing a “Thank-a-thon” in May and June
 - For all donors for the year to receive a call from a member of the Foundation or School Board to show gratitude and thanks for their support
 - A goal of 120 calls total with about 10 calls per member
- ❖ **Presentation: North Street Building**
 - Highlights:
 - Repurposing Historic 1929 North Durham School, purchased from TROSA
 - Middle School will move in June/July 2025 for start of 2025/2026 school year

- Directly across Old North Durham park from Elementary School
- 33,965 Square feet (current MS is 22,745, ES is 29,045)
- 3 floors (with 2 intermediate floors connected via common stair)
- 16 or 17 classrooms (currently planned for 4th-8th grade)
- Auditorium with stage
- gym/multipurpose room
- Production kitchen
- Minimum requirements prior to move in
 - Sprinkler system and associated water line/hydrant
 - Fire alarm upgrades
 - Accessible parking improvement and ramp
 - New internal elevator to connect all floors
 - New accessible single restrooms
 - Minor wall rearrangement
 - General painting/freshen up
- Schedule
 - We are slightly behind schedule due the work with drawings and requesting permits. However, this is offset by Trosa moving out earlier than expected.
 - Hopefully, construction work can begin Fall of 2024 rather than January 2025.
- ❖ Meeting is adjourned.

Notes

- ❖ No additional notes

Action Items

- ❖ None



Next Meeting Agenda Items

- ❖ Next board meeting will be March 20, 2024 at 6:00pm via GoogleMeet webinar.