



# Board of Trustees Meeting

Wednesday Jan 18, 2023 , 6:00pm - 7:00pm (Virtual meeting by Zoom Webinar)

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## Board Members in Attendance

Marcia Brooks

Alice Maniloff

Joe Fitzsimmons

Vicky Patton

Richard Hart

Tauchiana Williams

Bob Chapman

Nish LeBlanc

Shannon Salentine

A quorum was established

## Others Present

Buster Black

John Heffernan

Todd Fife

Kate Moser

Joy Porter

## Not Present

Aliyah-Abdur Rahman

Tracey Hawkins



Meeting called to order at 6:00pm

## Agenda

Last meeting follow-up

### New Business

- Consent agenda
  - Move to approve of December minutes and YTD budget.  
Motion is seconded and all approved.
- Mission Moment
  - CPSC students & staff: who we are
    - Breakdown of demographics for both students/families and staff
    - The school has become more diverse over the last ten years to look more like the area in which the school resides
- PEC Update - Founder's Report
  - Vicky is starting to write down how CPSC came about and how we got to where we are today
  - Bringing in experts to interview teachers and other stakeholders about how well we are doing and to help plan the next couple of years
  - PEC reported that more work needs to be done to support our teachers in Project Based Learning
  - More coming next month
- Development Update
  - Appreciation for participation of Board Members in giving; still need 100%
  - Sunshine fund is up in comparison to last year



- Communications director will be on campus at least twice a week for marketing, etc.
- Expanding development committee
- Want more members on foundation board
- Board Retreat
  - Mar 3, 2023 8:45-3:15
- Audit Report
  - No exceptions
  - Need to get out of state retirement program; not fitting the needs of our staff
  - Motion to accept audit. Seconded and all approved.
- Facilities Report
  - Create a ticket system for work orders and maintenance requests
  - Track expenses
  - Facilities management contract with CRC Construction, LLC to come twice a month to complete maintenance requests
  - Future projects: flooding on side of building at Foster St., security quote, retrofitting of Trotter Building, and review and proposal for facilities master plan
- No closed session this evening
- Meeting is adjourned

## Notes

- No additional notes

## Action Items

- None

## Next Meeting Agenda Items

- Next board meeting will be February 15th at 6:00pm via Zoom Webinar.